

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
May 24th, 2023

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, May 24th, 2023, at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Peter Birkes, Vice Chairman Clyde Pratt, and Secretary David Keeley, were all present. Financial Officer Bill Eultgen attended via live video feed. There is one open seat.

Others present: Sewer District Manager Doug Bjornstad, Board Clerk JoAnn Thompson were present, and JCPSD Attorney Joseph Blanner attended via live video feed.

Call to Order / Roll Call: Chairman Peter Birkes called the meeting to order at 6:05 PM, noting we have a quorum, David Keeley, Clyde Pratt, Bill Eultgen and Peter Birkes all answered yes in attendance.

Approval of Agenda: Clyde Pratt made a motion to approve the agenda, David Keeley seconded; Unanimously approved, Motion Passed.

Approval of Minutes – April 26th, 2023: Bill Eultgen made a motion to approve the minutes of the April 26th, 2023 meeting; Clyde Pratt seconded; Unanimously approved, Motion Passed.

Citizens to be Heard: Citizen Ryan Freeman from Mocking Bird Lane Subdivision in Hillsboro Missouri was in attendance to inquire of the application that the subdivision submitted to JCPSD to take over their Waster Water Sewer Treatment Plant. Discussion Only.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Bill Eultgen presented:

- **Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- **Financial Reports Approval and Payment of the unpaid bills:** Bill Eultgen made a motion to pay the unpaid bills as presented and to approve the Financial Reports as presented; David Keeley seconded; Unanimously approved.
- **2023 Audit Update:** Discussion Only.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator / Field Operations Report: Field Operations Manager David Ricks presented his report to the board. Discussion Only.

NEW BUSINESS:

- A. Resolution No. 23.004: A Resolution of the Board of Trustees of Jefferson County Public Sewer District Directing the execution of an Asset Purchase Agreement with the Mockingbird Wastewater Corporation. Staff recommends approval of the resolution. Vote Required.**
Bill Eultgen made a motion to table this vote for the next month's board meeting, David Keeley seconded; Unanimously approved.
- B. Resolution No. 23.005: A Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund Program for loans under the Missouri Clean Water Law. Staff recommends approval of the resolution. Vote Required.**
Clyde Pratt made a motion to approve Resolution No. 23.005 as presented, David Keeley seconded; Unanimously approved.
- C. Fox Run Development fees: Staff recommend waiving tap fees for the Fox Run Residential Development. Waiving the connection fee is consistent for new developments that have constructed the sewer collection system and the treatment facility. Vote required.**
Clyde Pratt made a motion to approve waiving tap fees for the Fox Run Residential Development, Bill Eultgen seconded; Unanimously approved.
- D. ECO Invoice for extra work. Discussion Only.**

OLD BUSINESS:

- A. Resolution No. 23.002: A Resolution of the Board of Trustees of Jefferson County Public Sewer District assessing the final costs of the improvements made in the Weber Hill Terrace & Warren Woods Sanitary Sewer Improvement Area, as Special Assessments against the property described in the assessment roll. Vote Required.** Clyde Pratt made a motion to approve Resolution No. 23.002 as presented, David Keeley seconded; Unanimously approved.
- B. Bear Ridge Bill of Sale. Staff has reviewed and approved the bill of sale. Vote required.** Bill Eultgen made a motion to approve the Bear Ridge Bill of Sale as presented, Clyde Pratt seconded; Unanimously approved.

Closed Session pursuant to Chapter 610.021(1)(2)(15) RSMo January 2023: Bill Eultgen made a motion to go into closed session at 7:11 PM, according to 610.021(1) legal action, 610.021(2) Leasing, purchase or sale of real estate, 610.021(15) Meetings and public records relating to scientific and technological innovations in which the owner has proprietary interest; David Keeley seconded. Chairman Peter Birkes called roll call vote: Peter Birkes, Clyde Pratt, Bill Eultgen and David Keeley all voted Yea; motion approved.

Open Session Resumed 7:43 PM

Adjournment: Clyde Pratt made a motion to adjourn, Bill Eultgen seconded. Unanimously approved. Meeting Adjourned at 7:43 pm.