

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
June 28th, 2023

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, June 28th, 2023, at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Peter Birkes, Vice Chairman Clyde Pratt, Financial Officer Bill Eultgen and Secretary David Keeley, were all present. There is one open seat.

Others present: Sewer District Manager Doug Bjornstad, Sewer District Operator David Ricks, Board Clerk JoAnn Thompson, Jon Fribis of ECO, and Citizen Larry Goodwin were present, JCPSD Attorney Joseph Blanner attended via live video feed.

Call to Order / Roll Call: Chairman Peter Birkes called the meeting to order at 6:00 PM, noting we have a quorum, David Keeley, Clyde Pratt, Bill Eultgen and Peter Birkes all answered yes in attendance.

Approval of Agenda: Bill Eultgen made a motion to approve the agenda, David Keeley seconded; Unanimously approved, Motion Passed.

Approval of Minutes – May 24, 2023: Clyde Pratt made a motion to approve the minutes of the May 24th, 2023 meeting; Bill Eultgen seconded; Unanimously approved, Motion Passed.

Citizens to be Heard: None

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Bill Eultgen presented:

- **Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- **Financial Reports Approval and Payment of the unpaid bills:** Bill Eultgen made a motion to pay the unpaid bills as presented and to approve the Monthly Financial Reports as presented; Clyde Pratt seconded; Unanimously approved.
- **2022 Audit Approval, staff recommend approval of 2022 Audit, Vote Required:** Bill Eultgen made a motion to the 2022 Audit as presented, Clyde Pratt seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator / Field Operations Report: Field Operations Manager David Ricks presented his report to the board. Discussion Only.

NEW BUSINESS:

- A. Resolution No. 23.006: A Resolution of the Jefferson County Public Sewer District Authorizing and Directing the Chairman to Execute a Letter of Intent to Enter into an Agreement with the City of Festus, the City of Crystal City, and the Festus/Crystal City Sewage Commission to Sell the Wastewater Treatment Plant to the Jefferson County Public Sewer District. Staff recommends approval of the resolution. Vote Required.**

Chairman Peter Birkes read Resolution No. 23.006 and asked if there was a motion. Clyde Pratt made a motion to approve Resolution No. 23.006 as presented, Bill Eultgen seconded.

Chairman Peter Birkes opened for Public Comment. There were no public comments. Peter Birkes asked all in favor of the motion and the second, Unanimously approved; Motion Passed.

OLD BUSINESS:

- A. None.**

Closed Session pursuant to Chapter 610.021(1)(2)(15) RSMo January 2023: Peter Birkes made a motion to go into closed session at 6:21 PM, according to 610.021(1) legal action, 610.021(2) Leasing, purchase or sale of real estate, 610.021(15) Meetings and public records relating to scientific and technological innovations in which the owner has proprietary interest; David Keeley seconded. Chairman Peter Birkes called roll call vote: Peter Birkes, Clyde Pratt, Bill Eultgen and David Keeley all voted Yea; motion approved.

Open Session Resumed 7:15 PM

Adjournment: David Keeley made a motion to adjourn, Clyde Pratt seconded. Unanimously approved. Meeting Adjourned at 7:15 pm.