

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
February 22nd, 2023

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, February 22nd, 2023, at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Peter Birkes, Vice Chairman Clyde Pratt, Secretary David Keeley and Financial Officer Bill Eultgen were all present. There is one open seat.

Others present: Sewer District Manager Doug Bjornstad, Board Clerk JoAnn Thompson, and Field Operations Manager David Ricks were in attendance.

Call to Order / Roll Call: Chairman Peter Birkes called the meeting to order at 6:03 PM, noting we have a quorum, David Keeley, Clyde Pratt, Bill Eultgen and Peter Birkes all reported in attendance.

Approval of Agenda: Bill Eultgen made a motion to approve the agenda, David Keeley seconded; Unanimously approved, Motion Passed.

Approval of Minutes – December 21st, 2022: Bill Eultgen made a motion to approve the minutes of the December 21st, 2022 meeting; David Keeley seconded; Unanimously approved, Motion Passed

Citizens to be Heard: None

Chairperson's Report: Peter Birkes stated, for the record, that in the future a resolution be made for every business matter that requires a vote of the board.

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Bill Eultgen presented:

- **Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- **Payment of the unpaid bills:** Bill Eultgen made a motion to pay the unpaid bills as presented; Clyde Pratt seconded; Unanimously approved.
- **Report Approval:** Bill Eultgen made a motion to approve the Financial Officer's Report as presented; David Keeley seconded; Unanimously approved.
- **Resolution 23-001: RESOLUTION CREATING A POLICY FOR INVESTMENT OF DISTRICT ASSETS. Staff recommends approval of Resolution 23-001.** Bill Eultgen made a motion to approve Resolution 23-001 as presented; David Keeley seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator / Field Operations Report: Field Operations Manager David Ricks presented his report to the board. Discussion Only.

NEW BUSINESS:

- **Yorktown Equipment Procurement.** Price Quote from Parkson, \$569,336.00, terms as shown. 28 week delivery time from approval. Staff recommends approving the District Manager to enter into an agreement to procure the SBR treatment equipment pending further evaluation by District Manager. Approval of equipment procurement would be not to exceed \$580,000.00. Bill Eultgen made a motion to authorize the District Manager to enter into an agreement to procure the SBR Treatment equipment for the Yorktown Equipment Procurement, per the price quote from Parkson of \$569,336.00, and to make a deposit up to 10%, not to exceed \$60,000.00; Clyde Pratt seconded; Unanimously approved.

OLD BUSINESS:

- A. RATIFICATION of the ordinance signed at the work session on 02/08/2023 Authorizing and directing the exercising of the power of eminent domain of the Jefferson County Public Sewer District in order to acquire permanent and temporary construction easements necessary for the construction, installation and occupation, and repair of the lower Big River Regionalization Project on property owned by Robert & Carolyn Pickel. Staff recommends Ratification. Vote Required.** Clyde Pratt made a motion to approve the ratification as presented and signed; Bill Eultgen seconded; Unanimously approved.
- B. Summer Set Well No. 1:** Commissioned and running.

Closed Session pursuant to Chapter 610.021(1)(2) RSMo 2019: Peter Birkes made a motion to go into closed session at 6:36 PM according to 610.021(1)(2) RSMo 2019; Bill Eultgen seconded. Chairman Peter Birkes called roll call vote: Peter Birkes, Clyde Pratt, Bill Eultgen and David Keeley all voted Yea; motion approved.

Open Session Resumed 6:58 PM

Adjournment: Peter Birkes made a motion to adjourn, David Keeley seconded. Unanimously approved. Meeting Adjourned at 6:58 pm.