

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
April 26th, 2023

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, April 26th, 2023, at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Peter Birkes, Vice Chairman Clyde Pratt, Secretary David Keeley, and Financial Officer Bill Eultgen were all present. There is one open seat.

Others present: Sewer District Manager Doug Bjornstad, Board Clerk JoAnn Thompson, and Field Operations Manager David Ricks were in attendance.

Call to Order / Roll Call: Chairman Peter Birkes called the meeting to order at 6:04 PM, noting we have a quorum, David Keeley, Clyde Pratt, Bill Eultgen and Peter Birkes all reported in attendance.

Approval of Agenda: Bill Eultgen made a motion to amend the agenda, adding MBBR Concept to be discussed under New Business, Peter Birkes seconded; Unanimously approved. Peter Birkes made a motion to approve the agenda as amended, David Keeley seconded; Unanimously approved, Motion Passed.

Approval of Minutes – March 22nd, 2023: Bill Eultgen made a motion to approve the minutes of the March 22nd, 2023 meeting; David Keeley seconded; Unanimously approved, Motion Passed.

Citizens to be Heard: Citizen Brent Myers of Hillsboro Missouri was in attendance again to inquire of any progress of the possibility of a Proposed Sewer Treatment Plant that he heard of from Heartland Development for the Sandy Creek area. The board explained that there have been discussions about the proposed Sewer Plant, but there are no plans approved at this time.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Bill Eultgen presented:

- **Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- **Financial Reports Approval and Payment of the unpaid bills:** Bill Eultgen made a motion to pay the unpaid bills as presented and to approve the Financial Reports as presented; David Keeley seconded; Unanimously approved.
- **2022 Audit Update:** Discussion Only.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator / Field Operations Report: Field Operations Manager David Ricks presented his report to the board. Discussion Only.

NEW BUSINESS:

- A. **MBBR Concept:** Discussion Only.

OLD BUSINESS:

- A. Weber Hill Terrace Warren Woods wrap up.**
- B. Resolution No. 23.002 a Resolution of the Board of Trustees of Jefferson County Public Sewer District Assessing the Final Cost of the Improvements made in the Weber Hill Terrace & Warren Woods Sanitary Sewer Improvements Area, as Special Assessments Against the Property Described in the Assessment Roll.**
Staff Recommends reviewing the resolution and approving at the next meeting.

Closed Session pursuant to Chapter 610.021(1)(2)(3) RSMo 2019: Clyde Pratt made a motion to go into closed session at 6:43 PM according to 610.021(1)(2)(3) RSMo 2019; David Keeley seconded. Chairman Peter Birkes called roll call vote: Peter Birkes, Clyde Pratt, Bill Eultgen and David Keeley all voted Yea; motion approved.

Open Session Resumed 7:32 PM

Adjournment: Clyde Pratt made a motion to adjourn, Bill Eultgen seconded. Unanimously approved. Meeting Adjourned at 7:33 pm.