

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
July 27th, 2022

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, July 27th, 2022, at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Peter Birkes, Vice Chairman Clyde Pratt, Secretary David Keeley, and Financial Officer Bill Eultgen were all present. There is one open seat.

Others present: Sewer District Manager Doug Bjornstad, Board Clerk JoAnn Thompson, Field Operations Manager David Ricks, Sewer District Attorney Joe Blanner and Trisha Fribis of ECO were in attendance. Citizens Rick Williams and Greg Kornuta of Weber Hill Subdivision were also in attendance.

Call to Order / Roll Call: Chairman Peter Birkes called the meeting to order at 6:00 PM, noting we have a quorum, Peter Birkes, David Keeley, Bill Eultgen, and Clyde Pratt all reported in attendance.

Approval of Agenda: David Keeley made a motion to approve the agenda, Bill Eultgen seconded; Unanimously approved.

Approval of Minutes of the June 22nd, 2022: David Keeley made a motion to approve the minutes of the June 22nd, 2022 meeting; Clyde Pratt seconded; David Keeley, Clyde Pratt, and Bill Eultgen voted Aye, Peter Birkes abstained as he was not present at the June 22nd, 2022 meeting. Motion Passed

Citizens to be Heard: Citizens Rick Williams and Greg Kornuta of Weber Hill Subdivision were in attendance to observe the meeting. They asked a question on behalf of the Weber Hill Subdivision: How long does Jeffco PSD hold the customer deposit? Manager Doug Bjornstad responded explaining that all customers have a deposit on file, and when they move away or otherwise close out their account with the sewer district is when the deposit is returned. The Board requested confirmation on the asphalt (chip & seal versus 3 inch asphalt overlay) Rick Williams answered to stay with the 3 inch asphalt overlay, as that is what was agreed from the very first Sewer Improvement meeting with Weber Hill Subdivision and Jefferson County Sewer District.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report:

- **Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- **Payment of the unpaid bills:** David Keeley made a motion to pay the unpaid bills as presented; Bill Eultgen seconded; Unanimously approved.
- **Report Approval:** Peter Birkes made a motion to approve the Financial Officer's Report as presented; Clyde Pratt seconded; Unanimously approved.
- **2021 Audit, staff recommends approval, vote required:** Bill Eultgen made a motion to approve the 2021 Audit as presented, David Keeley seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator / Field Operations Report: Field Operations Manager David Ricks presented his report to the board. Discussion Only.

NEW BUSINESS:

- A. Rules and regulation change – irrigation water use schedule.**
- B. District Vehicle, staff recommends purchase of a new ½ ton pickup for district use up to \$55,000.00:** Peter Birkes made a motion to approve and authorize District Manager Doug Bjornstad to purchase a new ½ ton pick-up truck for district use, not to exceed \$55,000.00; David Keeley seconded, Unanimously approved.

OLD BUSINESS:

- A. Tier 2: Report from David Linton Report, Public Meeting May 11, 2022:** Discussion Only.
- B. Lower Big River Regionalization/USDA RD:** Working on project design and easements.
- C. Raintree Funding:** USDA RD application is being finalized with USDA RD
- D. Weber Hill Terrace:**
 - i. Change order for asphalt road work.
- E. Yorktown expansion**
 - i. Timber Ridge Wholesale Agreement. Staff recommends authorizing the District Chairman to enter into an agreement with Cambio Communities for Wholesale Treatment of wastewater.
- F. Capital Improvement Plans:**
 - i. Working with ECO to complete plan.

Closed Session pursuant to Chapter 610.021(1)(13) RSMo 2019: Bill Eultgen made a motion to go into closed session at 7:02 PM according to 610.021(1)(13) RSMo 2019; David Keeley seconded. Chairman Peter Birkes called roll call vote: Peter Birkes, Clyde Pratt, David Keeley, and Bill Eultgen all voted Aye; motion approved.

Open Session Resumed 7:56 PM

Adjournment: David Keeley made a motion to adjourn, Bill Eultgen seconded. Unanimously approved. Meeting Adjourned at 7:57 pm.