

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
March 28th, 2018

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, March 28th, 2018 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, and Secretary Tom Ward were all present; David Courtway was absent.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:05 pm., noting all board members present except David Courtway.

Approval of Agenda: Tom Ward made a motion to amend the agenda adding the approval of joining the Government Finance Officers Association under new business, Wade Amsden seconded; Unanimously approved. Tom made a motion to approve the agenda as amended, Wade Amsden seconded; unanimously approved.

Approval of Minutes: Peter Birkes made a motion to approve the minutes of the February 28th, 2018 meeting; Wade Amsden seconded; Unanimously approved.

Citizens to be Heard: Arlon presented the board with information regarding Sandy Branch. - Sandy Branch

Chairperson's Report: Clyde Pratt updated the board on his monthly activities, Discussion Only.

Vice Chairperson's Report: None

Secretary's Report: None.

Financial Officer's Report: Peter Birkes presented :

- Monthly Reports:** Account Balances, Budget, Profit & Loss (Review, Discussion) Tom made a motion to approve Peter Birkes purchasing some bank CDs, Wade Amsden seconded; Unanimously approved.
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills in the amount of \$26,484.03; Tom Ward seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; Tom Ward seconded; Unanimously approved.

District Manager's Report: District Manager Doug Bjornstad Presented:

- A. **Windswept Farms:** Discussion Only.
- B. **User Rate Implementation**
 - a. **House Springs - water rate issues:** Discussion Only.
- C. **Yorktown Expansion:**
 - a. **Project Bid Notice:** Discussion Only.
- D. **Meetings:**
 - a. **East West Gateway - Water Resources Committee**

District Operator Report: Jon Fribis provided the Board with and reviewed his monthly Operations Report, Facilities Report, as well as Weber Hill / Warren Wood SSIA Report.

Public Relations Report: None at this time.

OLD BUSINESS:

- A. **Clyde Hamrick C6 Update:** Discussion Only.
- B. **Rate analysis, notification timeline, early returns:** Discussion Only.

NEW BUSINESS:

- A. **Government Finance Officers Association:** Tom made a motion to approve Financial Officer Peter Birkes joining and attending meetings on behalf of Jeffco Public Sewer District, Wade Amsden seconded; Unanimously approved.

Closed Session (per Chapter 610.021(1), -610.021(18) RSMo 2016)

Tom Ward made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(18) RSMO 2016 at 7:04 pm, Wade Amsden seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 8:47 pm.

Adjournment: Wade Amsden made a motion to adjourn, Tom Ward seconded. Unanimously approved. Meeting Adjourned at 8:47 pm.