

JEFFERSON COUNTY PUBLIC SEWER DISTRICT  
REGULAR MEETING MINUTES  
July 22<sup>nd</sup>, 2020

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, July 22<sup>nd</sup>, 2020 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

**Trustees present:** Chairman Clyde Pratt, Vice Chairman Wade Amsden, and Secretary David Courtway were all present. Peter Birkes and David Keeley were absent on personal business.

**Others present:** District Manager Doug Bjornstad, District Operator Jon Fribis, Citizen Greg Kornuta, Citizen Rick Williams, Citizen Jim Terry and Board Clerk JoAnn Thompson.

**Call to Order / Roll Call:** Chairman Clyde Pratt called the meeting to order at 6:02 pm., noting we have a quorum, with Clyde Pratt, Wade Amsden, and David Courtway present.

**Approval of Agenda:** Wade Amsden made a motion to amend the agenda, removing closed session, and moving items XII New Business and XIII Old Business up to be addressed directly after item VIII Financial Officers Report; David Courtway seconded; Unanimously approved. Wade Amsden made a motion approve the agenda as amended, David Courtway seconded; Unanimously approved

**Approval of Minutes of the June 24<sup>th</sup>, 2020:** Wade Amsden made a motion to approve the minutes of the June 24<sup>th</sup>, 2020 meeting; David Courtway seconded; Unanimously approved.

**Citizens to be Heard:** Citizen Greg Kornuta and Citizen Rick Williams were in attendance to hear updates on the Weber Hill Sewer Improvement Area. Jim Terry was in attendance to observe.

**Chairperson's Report:** None

**Vice Chairperson's Report:** None

**Secretary's Report:** None

**Financial Officer's Report:**

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** David Courtway made a motion to approve the payment of the non-recurring bills as presented; Wade Amsden seconded; Unanimously approved.
- Report Approval:** No Financial Report due to Muni-Link Integration.

**NEW BUSINESS:**

- A. Resolution NO. 20-004. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT, ASSURING EFFECTIVE OPERATION AND MAINTENANCE OF THE WEBER HILL TERRACE / WARREN WOODS SANITARY SEWER IMPROVEMENT AREA CONSTRUCTION PROJECT THROUGHOUT ITS DESIGN:** Wade Amsden made a motion to approve Resolution 20-004 as presented, David Courtway seconded; Unanimously Approved.

**OLD BUSINESS:**

- A. Fawn Meadow application requesting incorporation into the District:** Discussion Only.
- B. Resolution NO. 20-005. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT DIRECTING THE EXECUTION OF AN ASSET PURCHASE AGREEMENT WITH THE FAWN MEADOW PROPERTY OWNERS ASSOCIATION:** Wade Amsden made a motion to approve Resolution 20-005 as presented, David Courtway seconded; Unanimously Approved.

**District Manager's Report:** Doug Bjornstad presented his report to the board. Discussion Only.

**District Operator Report:** Jon Fribis provided the Board with, and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

**A. CIP Status Report:** Discussion Only.

**Closed Session (per Chapter 610.021(1), through 610.021(6) RSMo 2018):** None

**Adjournment:** Wade Amsden made a motion to adjourn, David Courtway seconded. Unanimously approved.  
Meeting Adjourned at 6:30 pm.