

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
July 26th, 2017

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, July 26th, 2017 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Secretary Doug Bjornstad, Financial Officer Peter Birkes and Tom Ward were all present.

Others present: Office Manager Connie Hargis, District Operator Jon Fribis, Jiaman Xu and Laura Rightler representatives from CDI, Gene Fribis, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:01 pm., noting all board members present.

Approval of Agenda: Tom made a motion to approve the agenda, Peter seconded; Unanimously approved.

Approval of Minutes: Wade made a motion to approve the minutes of the June 28, 2017 meeting, Doug seconded; Unanimously approved.

Citizens to be Heard: None

Chairperson's Report: Chairman Clyde Pratt. Discussion Only.

District Operator Report: Jon Fribis provided the Board with his Monthly Report, reading and explaining details, repairs, and concerns. Discussion Only.

Vice Chairman's Report: None

Secretary's Report: None

Financial Officer's Report: Peter Birkes presented :

- o **Monthly Reports:** Account Balances, Budget, Profit & Loss (Review, Discussion)
- o **Authorization to pay non-recurring bills:** Tom made a motion to approve authorization to pay non-recurring bills; Wade seconded, Unanimously approved.
- o **Report Approval:** Tom made a motion to approve the Financial Report; Doug seconded, Unanimously approved.

OLD BUSINESS:

- **Olympian Village - Update:** Discussion Only.
- **Athena Schools –Update:** Discussion Only.
- **Clyde Hamrick C6 Update:** Jiaman Xu and Laura Rightler representatives from CDI (Civil Design Inc.) updated the board on the schedule per DNR, discussions, and status of plans including 2 proposed systems they are considering.
- **Rate analysis - Update:** Discussion Only.
- **Website Management:** Discussion Only.
- **Yorktown expansion proposal RFQs:** Doug provided the board with scoring data from the submitted RFQs. The board reviewed and discussed this information. Peter made a motion to approve the Fribis Engineering proposal for the Weber Hill Warren Woods Sanitation Project, Wade seconded; Clyde called a vote: Clyde, Wade, Doug and Peter all voted yes, Tom abstained, Motion approved.

NEW BUSINESS:

- **Pictometry Request:** Doug made a motion to approve paying \$2,000.00 as access fee to Pictometry database through Jefferson County Missouri, Tom seconded; Unanimously approved.
- **Master meter Policy:** Discussion Only.
- **Mirasol water tap inquiry:** Discussion Only.

Closed Session (per Chapter 610.021(1), RSMo 2017)

Wade made a motion to adjourn Open Session to go into closed session according to 610.021(1) RSMO 2017 at 7:24 pm, Doug seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 8:39 pm.

Adjournment: Wade made a motion to adjourn, Doug seconded. Unanimously approved. Meeting Adjourned at 8:40 pm.