

JEFFERSON COUNTY PUBLIC SEWER DISTRICT  
REGULAR MEETING MINUTES  
July 24<sup>th</sup>, 2019

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, July 24<sup>th</sup>, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

**Trustees present:** Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, Secretary David Courtway and David Keeley were all present.

**Others present:** District Manager Doug Bjornstad, District Operator Jon Fribis, and Board Clerk JoAnn Thompson.

**Call to Order / Roll Call:** Chairman Clyde Pratt called the meeting to order at 6:05 pm., noting we have a quorum, with Clyde Pratt, Wade Amsden, David Courtway, Peter Birkes and David Keeley present.

**Approval of Agenda:** Wade Amsden made a motion to approve the agenda, Peter Birkes seconded; Unanimously approved.

**Approval of Minutes of the May 22<sup>nd</sup>, June 12<sup>th</sup>, June 26<sup>th</sup> 2019 meeting:** Wade Amsden made a motion to approve the minutes of the May 22<sup>nd</sup>, June 12<sup>th</sup>, and June 26<sup>th</sup>, 2019 meeting minutes; Peter Birkes seconded; Unanimously approved.

**Citizens to be Heard:** None

**Chairperson's Report:** None

**Vice Chairperson's Report:** None

**Secretary's Report:** None

**Financial Officer's Report: Peter Birkes Presented:**

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills in the amount of \$48,920.57; David Keeley seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Courtway seconded; Unanimously Approved.
- 2018 Audit (Discussion and Motion to Approve):** Discussion Only.
- 2019 Budget (Discussion and Motion to Approve):** Discussion Only.

**District Manager's Report:**

- A. **New Office Location 4629 Yeager Rd., Hillsboro, MO 63050:** Discussion Only.
- B. **See Attached Reports:** Doug Bjornstad presented his reports to the board. Discussion Only.

**District Operator Report:** Jon Fribis provided the Board with, and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

A. **Facility Reports:**

**OLD BUSINESS:**

- A. **Resolution 19-011, A Resolution Ordering Improvements to be made in the Weber Hill Terrace / Warren Woods Sanitary Sewer Improvement Area and Directing the financing for the same. (Discussion and Motion to Approve):** Peter Birkes made a motion to approve Resolution 19-011 as presented, Wade Amsden seconded; Unanimously approved.

**NEW BUSINESS:**

- A. **None**

**Closed Session (per Chapter 610.021(1), through 610.021(3) RSMo 2016)**

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 7:05 pm, Peter Birkes seconded, all board members answered Aye, the motion was unanimously approved.

The open meeting resumed at 8:05 pm.

**Adjournment:** Wade Amsden made a motion to adjourn, Peter Birkes seconded. Unanimously approved. Meeting Adjourned at 8:06 pm.