

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
April 29th, 2020

A Virtual Audio/Video meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, April 29th, 2020 at 6:10 PM, hosted in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees in Attendance: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, and Secretary David Courtway, and David Keeley were all in attendance.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Board Clerk JoAnn Thompson, Citizen to be Heard Bill Eultgen.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:10 pm., noting we have a quorum in attendance, Clyde Pratt, Wade Amsden, Peter Birkes, David Keeley and David Courtway reported present.

Approval of Agenda: Clyde Pratt made a motion to approve the agenda, David Keeley seconded; Unanimously approved.

Approval of Minutes of the February 26th, 2020 meeting: David Courtway made a motion to approve the minutes of the February 26th, 2020 meeting minutes; Wade Amsden seconded; Unanimously approved.

Citizens to be Heard: Citizen Bill Eultgen was in attendance to observe only.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: None

Monthly Reports:

- Authorization to pay non-recurring bills:** Peter Birkes made a motion to approve the payment of the non-recurring bills as presented in the amount of \$7,450.87; David Courtway seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad reviewed his monthly report with the board.

District Operators Report: District Operator Jon Fribis reviewed his reporting with the board of trustees.
A. CIP Status Report: Discussion Only.

OLD BUSINESS:

- A. COVID-19 Operations, Suspension of Shut Offs and Late Fees:** Discussion Only.
- B. Lobbyist Report:** Discussion Only.
- C. Weber Hill Terrace Update:** Discussion Only.
- D. Muni-Link Software Transition (Full page billing, copier, folding):** Discussion Only.
- E. IGCA with PWSD#6:** Discussion Only.
- F. 2019 Audit - District Valuation:** Discussion Only

NEW BUSINESS:

- A. MoDNR Mirasol Well No. 3 approval. Advertise for Bid:** Discussion Only

B. CIP Improvement Plan Update: Discussion Only

Closed Session (per Chapter 610.021(1), through 610.021(3) RSMo 2016): None.

Adjournment: Wade Amsden made a motion to adjourn, David Keeley seconded. Unanimously approved. Meeting Adjourned at 6:52 pm.