

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
May 23rd, 2018

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, May 23rd, 2018 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, and David Courtway were all present; Financial Officer Peter Birkes and Secretary Tom Ward were absent.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:02 pm., noting all board members present, with the exception of Financial Officer Peter Birkes and Secretary Tom Ward.

Approval of Agenda: Dave Courtway made a motion to approve the agenda, Wade Amsden seconded; Unanimously approved.

Approval of Minutes: Wade Amsden made a motion to approve the minutes of the April 25th, 2018 meeting; Dave Courtway seconded; Unanimously approved.

Citizens to be Heard: None

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report:

- a) **Weber Hill Resolution:** Wade Amsden made a motion to approve Resolution 18-001 that determines Advisability and establishing The Weber Hill Terrace/Warren Woods Sewer Improvement area, including the revised boundary as presented in Exhibit B; Dave Courtway seconded; Unanimously approved.

Financial Officer's Report:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills as presented; Dave Courtway seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; Dave Courtway seconded; Unanimously Approved.

District Manager's Report: District Manager Doug Bjornstad Presented:

- A. **Windswept Farms:** Discussion Only.
- B. **User Rate Implementation**
 - a. **House Springs - water rate issues:** Discussion Only.
- C. **Yorktown Expansion:**
 - a. **Bid Review:** Discussion Only.
- D. **Meetings:**
 - a. **Sommer Set phone & email:** Discussion Only.
 - b. **Jefferson County Master Plan:** Discussion Only.
 - c. **Municipal advisor - preparation for Eureka:** Discussion Only.
 - d. **Eureka Board of Aldermen:** Discussion Only.
 - e. **MHI Byrnes Mill - letter, email and phone:** Discussion Only.

District Operator Report: Jon Fribis provided the Board with and reviewed his monthly Operations Report and Facilities Report. Discussion Only.

Public Relations Report:

a) Radio Show: Discussion Only.

OLD BUSINESS:

A. Sommerset - phone and email: Discussion Only.

B. Clyde Hamrick C6 Update: Discussion Only.

C. Rate analysis, returns: Discussion Only.

NEW BUSINESS:

A. None

Closed Session (per Chapter 610.021(1), -610.021(18) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(18) RSMO 2016 at 7:04 pm, Dave Courtway seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 7:46 pm.

Adjournment: Wade Amsden made a motion to adjourn, Dave Courtway seconded. Unanimously approved. Meeting Adjourned at 7:46 pm.