

JEFFERSON COUNTY PUBLIC SEWER DISTRICT  
REGULAR MEETING MINUTES  
September 23<sup>rd</sup>, 2020

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, September 23<sup>rd</sup>, 2020 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

**Trustees present:** Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, Secretary David Courtway and David Keeley were all present.

**Others present:** District Manager Doug Bjornstad, District Operator Jon Fribis, Citizens John & Patti Widemen, Citizen Dottie Bennett, Citizen Greg Kornuta, Citizen Rick Williams, Citizen Tina Henry, Citizen Cynthia Watts, Citizen Don Marcus and Board Clerk JoAnn Thompson.

**Call to Order / Roll Call:** Chairman Clyde Pratt called the meeting to order at 6:05 pm., noting we have a quorum, Clyde Pratt, Wade Amsden, Peter Birkes, David Courtway and David Keeley reported present.

**Approval of Agenda:** Peter Birkes made a motion to approve the agenda, Wade Amsden seconded; Unanimously approved.

**Approval of Minutes of the August 26<sup>th</sup>, 2020:** Wade Amsden made a motion to approve the minutes of the August 26<sup>th</sup>, 2020 meeting; Peter Birkes seconded; Unanimously approved.

**Citizens to be Heard:** Citizens John & Patti Widemen, Citizen Dottie Bennett, Citizen Greg Kornuta, Citizen Rick Williams, Citizen Tina Henry, Citizen Don Marcus and Citizen Cynthia Watts were in attendance to ask questions and hear updates on the Warren Woods / Weber Hill Sewer Improvement Area. Pattie Wideman addressed the board with questions and specific concerns regarding proposed work, timeline, and the damage that may occur and how that will be handled. Don Marcus addressed the board with specific questions and concerns about his yard. Cynthia Watts had specific concerns about her current septic equipment, including the holding tanks and electrical supply. Cynthia Watts also asked if there are any changes to the cost. Douglas Bjornstad provided the attendees with the same Engineer's Estimate of Probable Construction Cost – Construction Estimate Breakdown Document (Dated: June 12, 2019) Douglas Bjornstad explained that the estimated cost has not changed. Doug explained that if she wasn't sure if she had a 220 AMP electrical source for the pump, she would need to ask an electrician. The board provided an overhead of an arial picture with lines diagramed per construction plans. This provided the attendees the opportunity to see plans and address specific questions for each of their yards and address their specific concerns. Douglas Bjornstad explained the timeline for the next few months moving forward.

**Chairperson's Report:** None

**Vice Chairperson's Report:** None

**Secretary's Report:** None

**Financial Officer's Report: Financial Officer Peter Birkes Presented:**

- Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills as presented; David Courtway seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Officer's Report; David Keeley seconded; Unanimously approved.

**District Manager's Report:** Doug Bjornstad presented his report to the board. Discussion Only.

**District Operator Report:** Jon Fribis Presented

**A. CIP Status Report:** Discussion Only

**NEW BUSINESS:**

**A. Mirasol Well No. 3 Change order – Flynn Drilling**

**B. Summer Set Well No. 1 – Site Demo:**

- i. 3 Bids – ECO is the lowest at \$10,340.00: Wade Amsden made a motion to approve the Bid from ECO at \$10,340.00; David Courtway seconded; Unanimously approved.

**C. Cares Application:**

- i. Reimbursement for COVID-19 related expenses: Discussion Only
- ii. Utility Assistance Application: Discussion Only

**OLD BUSINESS:**

**A. Legislative Report:** Discussion Only.

**B. Weber Hill Terrace Updates – SRF Application:**

- i. Waiting on auditor review of DDQ

**C. Lower Big River Regionalization / USDA RD application:**

- i. Application complete
- ii. Public meeting tomorrow at 6:00 pm

**Closed Session (per Chapter 610.021(1) RSMo 2018):** Wade Amsden made a motion to go into closed session at 7:23 PM according to 610.021(1), RSMo 2018; David Courtway seconded. Chairman Clyde Pratt called roll call vote: Clyde Pratt, Wade Amsden, Peter Birkes, David Courtway and David Keeley all voted Aye, motion approved.

**Open Session Resumed 8:20PM**

**Adjournment:** Peter Birkes made a motion to adjourn, Wade Amsden seconded. Unanimously approved. Meeting Adjourned at 8:20 pm.