

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
August 28th, 2019

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, August 28th, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, and David Keeley were all present. Secretary David Courtway was out of town on business, but will joined the meeting later at 7:24 PM.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Board Clerk JoAnn Thompson; also Citizens to be Heard: Rick Williams, Greg Kornuta, and Darryll Hileman.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:05 pm., noting we have a quorum, with Clyde Pratt, Wade Amsden, Peter Birkes and David Keeley present.

Approval of Agenda: Wade Amsden made a motion to approve the agenda, David Keeley seconded; Unanimously approved.

Approval of Minutes of the July 24th 2019 meeting: Peter Birkes made a motion to approve the minutes of the July 24th, 2019 meeting minutes; David Keeley seconded; Unanimously approved.

Citizens to be Heard:

- A. Yorktown POA:** Darryll Hileman, President of Yorktown POA, attended the meeting to address the board of directors regarding excessive sewer bills (for water used, not necessarily gone down sewer system). Darryll stated that they backwash the pool, but it is ejected into a field and not the sewer drain. The pool is partially drained (3-4 feet) at the end of the season, but it is not released through the sewer drain, but is released into the ground. Darryll also stated they lose a lot of water in the pool through evaporation, needing to refill 2 times a week for at least 4 hours during the hot summer months.
- B. Weber Hill HOA President, Rick Williams:** Rick Williams and Greg Kornuta are citizens from Weber Hill Subdivision. Rick Williams addressed the board with three questions.
The first question, is there a construction start date yet? Answer: We do not have an exact start date as there are a sequence of legal activities that have to be completed as we go through this process, but we can provide you with this schedule. Rick Williams asked to have the schedule available for the October 2019 Weber Hill POA meeting.
The Second question, what are the specific details of the electric requirements for the homeowners to prepare for the new sewer systems? Answer: A 220 30 AMP Disconnect .
The Third question, what is the estimated final cost, per house? Answer: The individual cost per house is estimated to be \$21,893 (including interest).

Chairperson's Report: Chairman Clyde Pratt reported that the Missouri Rural Water Class was very beneficial.

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Peter Birkes Presented:

Monthly Reports: Account Balances, Budget, Profit & Loss: Discussion Only

- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills presented; David Keeley seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Courtway seconded; Unanimously Approved.
- 2019 Budget (Discussion and Motion to Approve):** Wade Amsden made a motion to approve the 2019 Budget as presented; David Courtway seconded; Unanimously Approved.

District Manager's Report:

- A. New Account Specialist:** Discussion Only.

B. District Correspondence: Doug Bjornstad presented recent correspondence to the board, Discussion Only.

District Operator Report: Jon Fribis provided the Board with, and reviewed his Monthly Operations, Equipment and Facilities Report. Jon Fribis provided new reports per his new timekeeping software to the board. Discussion Only.

A. Facility Reports: Discussion Only.

David Courtway arrived at 7:24 pm

OLD BUSINESS:

- A. Resolution 19-010, a resolution directing the amendment to the Decree of Incorporation (Discussion and Motion to Approve): Resolution 19-010, A Resolution of the Board of Trustees of the Jefferson County Public Sewer District Directing the Filing of a lawsuit seeking to amend its decree of incorporation to allow it to furnish potable water to residents and businesses in the HWY W and HWY 109 area. (Discussion and Motion to Approve):** Wade Amsden made a motion to approve Resolution 19-010 as presented, Peter Birkes seconded; Unanimously approved.
- B. Amendment to Job Descriptions and Pay per Job listing:** Peter Birkes made a motion to approve the amendment as presented to change the Job Descriptions and Pay per the job listing (Account Specialist); David Courtway seconded; Unanimously approved.
- C. Budget:** Discussion Only.

NEW BUSINESS:

A. Public participation policy:

Peter Birkes made a motion to approve the Policy for Citizens Speaking at Public Hearings and Board Meetings for the Jefferson County Public Sewer District as presented; David Courtway seconded; Unanimously approved.

Peter Birkes made a motion to approve the Policy for Board Meetings Schedules and Agenda for the Jefferson County Public Sewer District as presented; David Courtway seconded; Unanimously approved.

B. Board Personnel Financial Disclosure Statements: Discussion Only.

Closed Session (per Chapter 610.021(1), through 610.021(3) RSMo 2016)

Peter Birkes made a motion to adjourn Open Session to go into closed session according to 610.021(1), -610.021(3) RSMO 2016 at 7:49 pm, Wade Amsden seconded. Chairman Clyde Pratt called a roll call vote: Wade Amsden, David Courtway, David Keeley and Peter Birkes answered Aye, the motion was unanimously approved.

The open meeting resumed at 8:56 pm.

Adjournment: Peter Birkes made a motion to adjourn, Wade Amsden seconded. Unanimously approved. Meeting Adjourned at 8:59 pm.