

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
May 22nd, 2019

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, May 22nd, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, and David Courtway were all present. Financial Officer Peter Birkes and David Keeley were absent on personal business.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Citizens to be heard, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:02 pm., noting we have a quorum, with Clyde Pratt, Wade Amsden and David Courtway present. Peter Birkes and David Keeley were absent on personal business.

Approval of Agenda: Wade Amsden made a motion to approve the agenda, David Courtway seconded; Unanimously approved.

Approval of Minutes of the March 27th and April 24th, 2019 meeting: Wade Amsden made a motion to approve the minutes of the March 27th, and April 24th, 2019 meeting; David Courtway seconded; Unanimously approved.

Citizens to be Heard: Clare Fam, citizen from Summer Set, was in attendance to listen.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills in the amount of \$81,944.37; David Courtway seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Courtway seconded; Unanimously Approved.

Resolution 19-009, A resolution by the Board of Trustees of Jefferson County Public Sewer District ordering assessments to be made against each parcel of real property benefited by improvement to be made in the Weber Hill / Warren Woods Sanitary Sewer Improvement Area.

District Manager's Report:

- A. Manager's Report:** Doug Bjornstad presented his report, reviewing and discussing with the Board. Wade Amsden made a motion to increase the Horner & Shifrin, Inc. Task Order approved amount to be raised up to \$25,000.00, so that the improvement area may be expanded as much as possible. David Courtway seconded; Unanimously Approved.

District Operator Report: Jon Fribis provided the Board with and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

Public Relations Report:

- A. None**

OLD BUSINESS:

A. Byrnes Mill / House CIP Draft Report: Discussion Only.

NEW BUSINESS:

A. None

Closed Session (per Chapter 610.021(1), -610.021(3) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 7:05 pm, David Courtway seconded, all board members answered Aye, motion was unanimously approved.

The open meeting resumed at 7:27 pm.

Adjournment: Wade Amsden made a motion to adjourn, David Courtway seconded. Unanimously approved. Meeting Adjourned at 7:28 pm.