

JEFFERSON COUNTY PUBLIC SEWER DISTRICT  
REGULAR MEETING MINUTES  
June 27<sup>th</sup>, 2018

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, June 27<sup>th</sup>, 2018 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

**Trustees present:** Chairman Clyde Pratt, Vice Chairman Wade Amsden, and David Courtway were all present; Financial Officer Peter Birkes was absent on personal business and Secretary Tom Ward was absent on medical leave

**Others present:** District Manager Doug Bjornstad, District Operator Jon Fribis, Board Clerk JoAnn Thompson, Citizens to be Heard: Mark Johnston and John & Joanie Stauber of Echo Lake Subdivision.

**Call to Order / Roll Call:** Chairman Clyde Pratt called the meeting to order at 6:00 pm., noting all board members present, with the exception of Financial Officer Peter Birkes and Secretary Tom Ward.

**Approval of Agenda:** Wade Amsden made a motion to approve the agenda, Dave Courtway seconded; Unanimously approved.

**Approval of Minutes:** Wade Amsden made a motion to approve the minutes of the May 23<sup>rd</sup>, 2018 meeting; Dave Courtway seconded; Unanimously approved.

**Citizens to be Heard:** Mark Johnston, a homeowner from Echo Lake, addressed the board regarding a sewage backup he experienced in the basement of his home, Saturday June 23<sup>rd</sup>, 2018. Mark is requesting any assistance from Jefferson County Public Sewer District in recovering from the damage, including information regarding filing insurance claims. Mark Johnston was also complaining the response time was too long. District Manager Doug Bjornstad provided an overhead projection of the Sewer District's Rules and Regulations, specific to the responsibility of the homeowner to acquire insurance for sewer back ups, noting the Sewer District is not responsible for any damage unless due to negligence. District Manager Doug Bjornstad shared his condolences for their loss during this situation. District Manager Doug Bjornstad also reminded Mark Johnston he can make a sunshine request for the insurance information requested. This sewer backup, as well as the surrounding sewer infrastructure is being investigated for any and all possible issues. Mark Johnston requested Jefferson County Public Sewer District to follow up with him with any new findings of this investigation. John and Joanie Stauber, Mark Johnston's neighbors, attended the meeting in support of Mark Johnston, also addressed the board with questions & concerns regarding the sewer backup. District Operator John Fribis noted that he received the emergency call on Saturday 6/23/2018 at 10:30 a.m. and had emergency crew on site by 1:00pm. He also explained the gravel that was discovered on Friday was immediately vacuumed (not washed down pipes) and explained that the situation is still being investigated.

**Chairperson's Report:** None

**Vice Chairperson's Report:** None

**Secretary's Report:**

- a) **Carol Park Road Sanitary Improvement Area Resolution No 18-002:** Dave Courtway made a motion to approve Resolution 18-002 that determines Advisability and establishing The Carol Park Road Sanitary Sewer Improvement area as amended, Wade Amsden seconded; Unanimously approved.

**Financial Officer's Report:**

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills as presented; Dave Courtway seconded; Unanimously

approved.

- **Report Approval:** Wade Amsden made a motion to approve the Financial Report; Dave Courtway seconded; Unanimously Approved.

**District Manager's Report:** District Manager Doug Bjornstad Presented:

- A. Enterprise Bank - Insured Cash Sweep:** Discussion Only.
- B. Raintree I&I Report:** Discussion Only.
- C. Windswept Farms:**
  - i. Approved Water Plants
  - ii. Approved Sanitary Sewer Plans
  - iii. Approved Wastewater Treatment Plant Plans
- D. Upper Bear Creek Extension:** Discussion Only.
- E. USDA Agricultural Risk Coverage Contract:** Discussion Only.
- F. Ameren - custom energy saving program:** Discussion Only.
- G. Meetings:**
  - i. **MoDNR SRF:** Discussion Only.
  - ii. **Summer Set:** Discussion Only.
  - iii. **Legislative Update:** Discussion Only.
  - iv. **East West Gateway:** Discussion Only.
  - v. **EPA :** Discussion Only.
- H. COE Section 14 Project - Mirasol and Byrnes Mill:** Discussion Only.

**District Operator Report:** Jon Fribis provided the Board with and reviewed his monthly Operations Report and Facilities Report. Discussion Only.

**Public Relations Report:**

- a) Legislative update: Discussion Only.

**OLD BUSINESS:**

- A. Byrnes Mill MHI:** Discussion Only.

**NEW BUSINESS:**

- A. Crest Manor MHP:** Discussion Only.
- B. Yorktown Landscape Plan:** Discussion Only.

**Closed Session (per Chapter 610.021(1), -610.021(18) RSMo 2016)**

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(18) RSMO 2016 at 7:30 pm, Dave Courtway seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 8:15 pm.

**Adjournment:** Wade Amsden made a motion to adjourn, Dave Courtway seconded. Unanimously approved. Meeting Adjourned at 8:16 pm.