

JEFFERSON COUNTY PUBLIC SEWER DISTRICT  
REGULAR MEETING MINUTES  
July 25<sup>th</sup>, 2018

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, July 25<sup>th</sup>, 2018 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

**Trustees present:** Chairman Clyde Pratt, Vice Chairman Wade Amsden, and Financial Officer Peter Birkes were all present; David Courtway was absent on personal business and Secretary Tom Ward was absent on medical leave.

**Others present:** District Operator Jon Fribis, and Board Clerk JoAnn Thompson

**Call to Order / Roll Call:** Chairman Clyde Pratt called the meeting to order at 6:00 pm., noting all board members present, with the exception of David Courtway and Secretary Tom Ward.

**Approval of Agenda:** Peter Birkes made a motion to approve the agenda, Wade Amsden seconded; Unanimously approved.

**Approval of Minutes:** Peter Birkes made a motion to table the approval of the minutes of the June 27<sup>th</sup>, 2018 meeting to the next month's meeting; Wade Amsden seconded; Unanimously approved.

**Citizens to be Heard:** None

**Chairperson's Report:** None

**Vice Chairperson's Report:** None

**Secretary's Report:** None

**Financial Officer's Report:**

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Peter Birkes made a motion to approve the payment of the non-recurring bills in the amount of \$31,317.58; Wade Amsden seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; Clyde Pratt seconded; Unanimously Approved.

**District Manager's Report:**

- A. Raintree I&I Report:** Discussion Only.
- B. Windswept Farms:**
  - i. Starting Sanitary Sewers in September
  - ii. Water Sales to Bloomsdale Exc.
- C. Upper Bear Creek Extension:** Discussion Only.
  - i. Started Line 2
- D. Ameren - custom energy saving program:** Discussion Only.
- E. HWY 30 Sewer Water Extensions:** Peter Birkes made a motion to authorize District Manager Doug Bjornstad to initiate a Sanitary Sewer Improvement Area at the HWY 30 designated area, Wade Amsden seconded; Unanimously Approved.

**District Operator Report:** Jon Fribis provided the Board with and reviewed his monthly Operations Report, including Facilities and Equipment Report. Discussion Only.

**Public Relations Report:** None at this time

**OLD BUSINESS:**

**A. Carol Park Road SIA out for RFP:** Discussion Only.

**NEW BUSINESS:**

**A. HWY 30 Sewer / Water SIA:** See above Section E., under District Manager's Report.

**Closed Session (per Chapter 610.021(1), -610.021(18) RSMo 2016)**

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), -610.021(18) RSMO 2016 at 6:45 pm, Clyde Pratt seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 6:57 pm.

**Adjournment:** Wade Amsden made a motion to adjourn, Peter Birkes seconded. Unanimously approved. Meeting Adjourned at 6:58 pm.