

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
February 27th, 2018

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, February 27th, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, Secretary Tom Ward, and David Courtway were all present.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Citizens in attendance, New Board Appointment David Keeley, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:04 pm., noting we have a quorum, with all board members present.

Approval of Agenda: Peter Birkes made a motion to approve the Agenda, David Courtway seconded; Unanimously approved.

Approval of Minutes of the January 23rd 2019 meeting: Peter Birkes made a motion to approve the minutes of the January 23rd, 2019 meeting minutes; David Courtway seconded; Unanimously approved.

Citizens to be Heard: None

Chairperson's Report:

- A. Secretary Tom Ward Resignation: Tom Ward presented his letter of resignation to the board. Chairman Clyde Pratt appointed Tom Ward to be special council to the District, welcome to work sessions, board meetings etc. Tom excused himself from the meeting and exited at 6:09 pm
- B. David Keely Appointment: Chairman Clyde Pratt made a motion to nominate David Keely to immediately fill the vacant seat on the board; Peter Birkes seconded; Unanimously Approved.

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Peter Birkes Presented:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills; David Courtway seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Courtway seconded; Unanimously Approved.

Resolution 19-003:

- A. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH LAKEWOOD TRAILS-COUNTRY ESTATES LOT OWNERS ASSOCIATION.

David Courtway made a motion to approve Resolution 19-003 as presented, Wade Amsden seconded. All board members present voted Aye; Motion Passed.

Resolution 19-004:

- B. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH GOLDEN ACRES MHP.

Wade Amsden made a motion to approve Resolution 19-004 as presented, Peter Birkes seconded. All board members present voted Aye; Motion Passed.

Resolution 19-005:

- C. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH EDGEWOOD ESTATES POA.

Peter Birkes made a motion to approve Resolution 19-005 as presented, David Courtway seconded. All board members present voted Aye; Motion Passed.

Resolution 19-006:

D. A RESOLUTION OF THE BOARD OF TRUSTEES OF JEFFERSON COUNTY PUBLIC SEWER DISTRICT AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH LOCKEPORT LANDING.

Peter Birkes made a motion to approve Resolution 19-006 as presented, Wade Amsden seconded. All board members present voted Aye; Motion Passed.

District Manager's Report: Doug Bjornstad presented his report, reviewing and discussing with the Board.

District Operator Report: Jon Fribis provided the Board with and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

Additional Services Invoice: This was approved in the January 23rd meeting

Public Relations Report:

A. **Newsletter out this quarter:** Discussion Only.

OLD BUSINESS:

A. **Raintree SCEAP Award:** Peter Birkes made a motion to approve the Raintree SCEAP RFQ Scoring Report, Wade Amsden seconded; Unanimously Approved.

B. **Sludge Equipment:** Discussion Only.

a. **Authorization to purchase Tractor:** Discussion Only.

NEW BUSINESS:

A. Election of Officers:

Peter Birkes made a motion to nominate David Courtway as Secretary of the Board, Wade Amsden seconded; Unanimously Approved.

Peter Birkes made a motion to nominate Wade Amsden as Vice Chairman of the Board, David Courtway seconded; Unanimously Approved.

Peter Birkes made a motion to nominate Clyde Pratt as Chairman of the Board, Wade Amsden seconded; Unanimously Approved.

Wade Amsden made a motion to nominate Peter Birkes as Financial Officer of the Board, David Courtway seconded; Unanimously Approved.

B. Olympian Village (Board Direction): Discussion Only.

Closed Session (per Chapter 610.021(1), -610.021(3) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 7:13 pm, David Courtway seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 8:24 pm.

Adjournment: Peter Birkes made a motion to adjourn, Wade Amsden seconded. Unanimously approved. Meeting Adjourned at 8:25 pm.