

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
February 26th, 2020

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, February 26th, 2020 at 6:03 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, and Secretary David Courtway were all present. David Keeley was absent on personal business.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Board Clerk JoAnn Thompson, Citizen to be Heard Jeffery A Rosa of Hillsboro, MO.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:03 pm., noting we have a quorum, Clyde Pratt, Wade Amsden, Peter Birkes, and David Courtway reported present.

Approval of Agenda: Peter Birkes made a motion to approve the agenda, Wade Amsden seconded; Unanimously approved.

Approval of Minutes of the January 22nd 2019 meeting: Wade Amsden made a motion to approve the minutes of the January 22nd, 2020 meeting minutes; David Courtway seconded; Unanimously approved.

Citizens to be Heard: Jeffery A Rosa, citizen of Hillsboro, MO attended the meeting to address the Board with concerns of sewage coming into the back yard, as well as some of his neighbors. This has been an ongoing chronic issue, prior to the Jefferson County Public Sewer taking over the system. The Board discussed options to resolve and gave Jeffery Rosa direct contact information for any future issues. Meanwhile the board agreed to work on a long term resolution.

Chairperson's Report:

A. Election of Officers:

Wade Amsden made a motion to nominate Clyde Pratt to continue as Chairman of the Board of Directors of the Jefferson County Sewer District, David Courtway seconded; Unanimously approved.

David Courtway made a motion to nominate Wade Amsden to continue as Vice Chairman of the Board of Directors of the Jefferson County Sewer District, Peter Birkes seconded; Unanimously approved.

Wade Amsden made a motion to nominate Peter Birkes to continue as Financial Officer of the Board of Directors of the Jefferson County Sewer District, David Courtway seconded; Unanimously approved.

Wade Amsden made a motion to nominate David Courtway to continue as Secretary of the Board of Directors of the Jefferson County Sewer District, Peter Birkes seconded; Unanimously approved.

Vice Chairperson's Report: Discussion Only

Secretary's Report: Discussion Only

Financial Officer's Report: Peter Birkes Presented:

Monthly Reports: Account Balances, Profit & Loss, Credit Card Statements

December 2019 and January 2020 Financials: Discussion Only.

- ❑ **Reports Approval:** David Courtway made a motion to approve the Restated Audit of 2018 as presented; Wade Amsden seconded; Unanimously Approved.
Wade Amsden made a motion to approve the monthly Financial Report; David Courtway seconded; Unanimously Approved.
- ❑ **Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills as presented in the amount of \$587.93; David Courtway seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad reviewed his monthly report with the board.

District Operators Report: District Operator Jon Fribis reviewed his reporting with the board of trustees.

A. CIP Status Report: Discussion Only.

OLD BUSINESS:

- A. **Lobbyist Report- Bill drafted, anticipate filing this week:** Discussion Only.
- B. **Weber Hill Terrace Update:** Discussion Only.
- C. **Muni-Link Software Transition (Full page billing, copier, folding):** Discussion Only
- D. **IGCA with PWSD#6 -The Transition Team met for the second meeting. Will meet the 2nd Monday of each month at 9:00 am. Legislative committee meeting was held 2/18/2020.** Discussion Only
- E. **Timber Ridge / pump station:** Discussion Only
- F. **Sand Castle WWTF:** Discussion Only

NEW BUSINESS:

- A. **Rate Public Hearing 3/5/2020 at 6:00pm:** Discussion Only
- B. **Fawn Meadows:** Discussion Only
- C. **Golden Acres MHP:** Discussion Only

Closed Session (per Chapter 610.021(1), through 610.021(3) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 8:06 pm, Peter Birkes seconded. Chairman Clyde Pratt called a roll call vote: Clyde Pratt, Wade Amsden, David Courtway, and Peter Birkes answered Aye, the motion was unanimously approved.

The open meeting resumed at 8:36 pm.

Adjournment: Peter Birkes made a motion to adjourn, Wade Amsden seconded. Unanimously approved. Meeting Adjourned at 8:37 pm.