

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
April 24th, 2019

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, April 24th, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Vice Chairman Wade Amsden, Financial Officer Peter Birkes, and David Keeley were all present. Chairman Clyde Pratt and David Courtway were absent on personal business.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Citizens to be heard, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Vice Chairman Wade Amsden called the meeting to order at 6:00 pm., noting we have a quorum, with Financial Officer Peter Birkes, and David Keeley present. Chairman Clyde Pratt and David Courtway were absent on personal business.

Approval of Agenda: Peter Birkes made a motion to approve the agenda, David Keeley seconded; Unanimously approved.

Approval of Minutes of the March 27th 2019 meeting: Peter Birkes made a motion to table the approval of the minutes of the March 27th, 2019 meeting minutes to next months meeting on May 22nd 2019; David Keeley seconded; Unanimously approved.

Citizens to be Heard: Clare Farm, citizen from Summer Set, was in attendance to listen. Al and Margaret Wideman, citizens from Raintree Subdivision were in attendance to ask questions. Al Wideman inquired of the results from the recent Smoke testing in Raintree Subdivision. The board informed that the results report have been submitted to Raintree POA. Margaret Wideman was requesting "winter averaging" for sewer service billing. The board heard her request. Peter Birkes made a motion to approve initiating winter averages for billing of Raintree Sewer Services, to begin no later than 6 months from today, David Keeley seconded; Unanimously approved. Motion Passes.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills; David Keeley seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Keeley seconded; Unanimously Approved.

District Manager's Report:

- A. Manager's Report:** Doug Bjornstad presented his report, reviewing and discussing with the Board. Discussion Only.

District Operator Report: Jon Fribis provided the Board with and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

Public Relations Report:

- A. None**

OLD BUSINESS:

- A. Byrnes Mill CIP Draft Report:** Discussion Only.

B. Lake Virginia: Discussion Only.

NEW BUSINESS:

- A. Pebble Creek North Rewrite of Rule 4:** Peter Birkes made a motion to approve the Rewrite of Rule #4 as presented; David Keeley seconded; Unanimously approved.
- B. Resolution 19-008, Authorizing the filing of an application with the MoDNR SCEAP:** Peter Birkes made a motion to approve Resolution 19-008, as presented, Authorizing the filing of an application with the Missouri Department of Natural Resources, Small Community Engineering Assistance Program under the Missouri Clean Water Law (Section 644,RSMo); David Keeley seconded; Unanimously Approved.
- C. 457 Savings plan for employees:** Peter Birkes made a motion to approve the 457 Savings plan for Jeffco Public Sewer District Employees as presented; David Keeley seconded; Unanimously Approved.
- D. Wedgewood Pump Station:** Peter Birkes made a motion to authorize Doug Bjornstadt up to \$25,000 to purchase and install the proposed equipment at Wedgewood Pump Station; David Keeley seconded; Unanimously approved.

Closed Session (per Chapter 610.021(1), -610.021(3) RSMo 2016)

Peter Birkes made a motion to adjourn Open Session to go into closed session according to 610.021(1), -610.021(3) RSMO 2016 at 7:40 pm, David Keeley seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 7:51 pm.

Adjournment: David Keeley made a motion to adjourn, Peter Birkes seconded. Unanimously approved. Meeting Adjourned at 7:52 pm.