

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
December 16th, 2020

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, December 16th, 2020 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Secretary David Courtway and David Keeley were all present. Financial Officer Peter Birkes was absent on personal business.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Citizen Bill Eulton, Landon Boehm of Baird Financial and Sean Flynn of Gilmore and Bell attending meeting per Resolution 20-009 and 20-010, and Board Clerk JoAnn Thompson. Also, Citizen Tom Reynolds (representing Sandy Branch Subdivision), Arlon Held (developer of Sandy Branch), Citizen Roger Naes, Citizen John Taylor, Citizen Bruce Freiner, Citizen Karen Freiner, Citizen Dan Johnson, Citizen Matt Brener, Citizen Jeff & Glenda Elder, Citizen Ed Mulkey and Citizen Keith Heine, Citizens Dennis & Barbara England, and Citizen Sara Voyles of Sandy Branch Subdivision.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:00 PM, noting we have a quorum, Clyde Pratt, Wade Amsden, David Courtway and David Keeley reported present.

Approval of Agenda: Wade Amsden made a motion to amend the agenda, adding the 2021 Holiday Schedule to New Business item D; David Courtway seconded; Unanimously approved. Wade Amsden made a motion to approve the agenda as amended, David Keeley seconded; Unanimously approved.

Approval of Minutes of the November 18th, 2020: Wade Amsden made a motion to approve the minutes of the November 18th, 2020 meeting; David Courtway seconded; Unanimously approved.

Citizens to be Heard: Citizen Tom Reynolds (representing Sandy Branch Subdivision) addressed the board with concern regarding the current charges due (around \$17,000.00) as well as questions regarding services and billing moving forward. Tom Reynolds explained that they have a long list of things to discuss and requested a meeting with JCPSD Manager Doug Bjornstad to explore these questions and concerns. Doug Bjornstad agreed to the meeting, Tom Reynolds will discuss with the other citizens from Sandy Branch date and time, and contact Doug to schedule. Citizen Sara Voyles of Sandy Branch Subdivision addressed the board with a concern regarding the Sandy Branch Easement, requesting to have it relocated as it is currently located on lot #9 (not lot #10 as it is recorded) and it also is on her property line. Wade Amsden assured Sara Voyles that they were aware of her concerns. Sara Voyles cordially requested a response from the board on moving this easement.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Financial Officer Peter Birkes Presented:

- Monthly Reports:** Account Balances, Profit & Loss, & Aging Report
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills as presented; David Keeley seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Officer's Report; David Keeley seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator Report: Jon Fribis Presented

A. CIP Status Report: Discussion Only

NEW BUSINESS:

A. Resolution 20-009

- i. **Resolution by the District authorizing the issuance of sewerage system revenue bonds in the principal amount not to exceed \$4,500,000.00.** David Courtway made a motion to approve Resolution No. 20-009 as presented; David Keeley seconded; Unanimously approved.

B. Resolution 20-010

- i. **Resolution authorizing the Jefferson County Public Sewer District to proceed with the offering for sale of sewerage system revenue bonds.** David Courtway made a motion to approve Resolution No. 20-010 as presented; David Keeley seconded; Unanimously approved.
- ii. **Reaffirming Bill Eultgen board appointment for special projects:** Wade Amsden made a motion to Reaffirm Bill Eultgen's Board appointment for special projects, David Courtway seconded; Unanimously approved.
- iii. **2021 Holiday Schedule:** Wade Amsden made a motion to approve the 2021 Holiday Schedule as presented, David Keeley seconded; Unanimously approved.

OLD BUSINESS:

A. Cares Application

- i. To date: 64 applications for \$24,187.

B. Weber Hill Terrace Updates – SRF Application:

- i. Private funds and Rural Sewer Grant
- ii. Advertise for bid by end of year

C. Legislative Report:

- i. Senator Elaine Gannon will Sponsor SB-70
- ii. Representative Dan Shaul will Sponsor House Bill

D. Cooperation Agreement:

- i. Consolidation plan complete

E. Lower Big River Regionalization/USDA RD application

Closed Session (per Chapter 610.021(1)(3)(12) RSMo 2018): Wade Amsden made a motion to go into closed session at 7:21 PM according to 610.021(1)(12), RSMo 2018; David Keeley seconded. Chairman Clyde Pratt called roll call vote: Clyde Pratt, Wade Amsden, David Courtway and David Keeley all voted Aye, motion approved.

Open Session Resumed 8:15PM

Adjournment: Wade Amsden made a motion to adjourn, David Keeley seconded. Unanimously approved. Meeting Adjourned at 8:16 pm.