

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
March 27th, 2019

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, March 27th, 2019 at 6:00 PM, in the Conference Room of the JCPSD offices, 4632 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, and David Courtway were all present. Financial Officer Peter Birkes and David Keeley were absent on personal business.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, one citizen in attendance, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:04 pm., noting we have a quorum, with all board members present.

Approval of Agenda: Dave Courtway made a motion to amend the agenda, adding Summer Set Well Investigation to item B., under District Managers Report. Wade Amsden seconded; Unanimously approved. Wade Amsden made a motion to approve the Agenda as amended, David Courtway seconded; Unanimously approved.

Approval of Minutes of the February 27th 2019 meeting: David Courtway made a motion to approve the minutes of the February 27th, 2019 meeting minutes; Wade Amsden seconded; Unanimously approved.

Citizens to be Heard: None

Summer Set Rate Adjustment Hearing: David Courtway made a motion to start the Summer Set Rate Adjustment Hearing at 6:06 pm, Wade Amsden seconded; Unanimously approved. District Manager Doug Bjornstad presented information. There was one individual attend from Summer Set, arrived at 6:14pm. She had no questions but attended to show support. David Courtway made a motion to close the Summer Set Rate Adjustment Hearing at 6:20 pm, Wade Amsden seconded; Unanimously approved.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** Wade Amsden made a motion to approve the payment of the non-recurring bills; David Courtway seconded; Unanimously approved.
- Report Approval:** Wade Amsden made a motion to approve the Financial Report; David Courtway seconded; Unanimously Approved.

District Manager's Report:

- A. Manager's Report:** Doug Bjornstad presented his report, reviewing and discussing with the Board. Discussion Only.
- B. Summer Set Well :** Wade Amsden made a motion to approve the acceptance of the proposal from Flynn Contracting for \$11,500.00 to do the Water Well Study on Well #1 at Summer Set; David Courtway seconded; Unanimously Approved.

District Operator Report: Jon Fribis provided the Board with and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

Public Relations Report:

- A. Newsletter out this quarter**
- B. Newspaper Article**

OLD BUSINESS:

- A. Intergovernmental Agreement with Northeast Public Sewer District:** Wade Amsden made a motion to approve the Intergovernmental Agreement with Northeast Public Sewer District as presented, David Courtway seconded; Unanimously Approved.

- B. Resolution 19-007 to authorize and approve the Chairman to award bids for water meters in Summer Set:** Wade Amsden made a motion to approve the Resolution 19-007, as presented, to authorize and approve the Chairman to award bids for water meters in Summer Set; David Courtway seconded; Unanimously Approved.

NEW BUSINESS:

- A. Lake Virginia:** Discussion Only.

Closed Session (per Chapter 610.021(1), -610.021(3) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 7:33 pm, David Courtway seconded, all board members answered Aye, and motion was unanimously approved.

The open meeting resumed at 8:43 pm.

Adjournment: Wade Amsden made a motion to adjourn, David Courtway seconded. Unanimously approved. Meeting Adjourned at 8:44 pm.