

JEFFERSON COUNTY PUBLIC SEWER DISTRICT
REGULAR MEETING MINUTES
May 27th, 2020

A regular meeting of the Jefferson County Public Sewer District (JCPSD) was held on Wednesday, May 27th, 2020 at 6:00 PM, in the Conference Room of the JCPSD offices, 4629 Yeager Rd., Hillsboro, MO 63050.

Trustees present: Chairman Clyde Pratt, Vice Chairman Wade Amsden, Financial Officer Peter Birkes, Secretary David Courtway were all present. David Keeley was detained in traffic and arrived late for the meeting.

Others present: District Manager Doug Bjornstad, District Operator Jon Fribis, Citizen Phil Luther from Weber Hill Terrace, and Board Clerk JoAnn Thompson.

Call to Order / Roll Call: Chairman Clyde Pratt called the meeting to order at 6:06 pm., noting we have a quorum, with Clyde Pratt, Wade Amsden, David Courtway, Peter Birkes and David Keeley present.

Approval of Agenda: Peter Birkes made a motion to amend the agenda, moving New Business item 12B, Resolution 20-002, to be addressed directly after Financial Officer's Report; David Courtway seconded; Unanimously approved. David Courtway made a motion to approve the agenda as amended, Peter Birkes seconded; Unanimously approved.

Approval of Minutes of the April 29th, 2020 meeting: Peter Birkes made a motion to approve the minutes of the April 29th, 2020 meeting minutes; David Courtway seconded; Unanimously approved.

Citizens to be Heard: Phil Luther from Weber Hill Terrace is in attendance to hear updates on the Weber Hill Sewer Improvement Area.

Chairperson's Report: None

Vice Chairperson's Report: None

Secretary's Report: None

Financial Officer's Report: Peter Birkes Presented:

- Monthly Reports:** Account Balances, Budget, Profit & Loss: Discussion Only
- Authorization to pay non-recurring bills:** David Courtway made a motion to approve the payment of the non-recurring bills as presented; Peter Birkes seconded; Unanimously approved.
- Report Approval:** Discussion Only.
- 2020 Budget (Discussion and Motion to Approve):** Discussion Only.
- 2019 Audit (Discussion and Motion to Approve):** Discussion Only.

NEW BUSINESS Item B Only:

- **Resolution 20-002, A Resolution authorizing the district manager to sign application and supporting documents through the USDA Rural Development Program:** Peter Birkes made a motion to approve Resolution 20-002 as presented; David Courtway seconded; Unanimously approved.

District Manager's Report: Doug Bjornstad presented his report to the board. Discussion Only.

District Operator Report: Jon Fribis provided the Board with, and reviewed his Monthly Operations, Equipment and Facilities Report. Discussion Only.

A. CIP Status Report: Discussion Only.

OLD BUSINESS:

- A. COVID-19 Operations. Suspended shut off and late fees:** Discussion Only.
- B. Legislative Report:** Discussion Only.
- C. Weber Hill Terrace Update:** Discussion Only.

D. Muni-Link Software Transition: Discussion Only.

E. Byrnes Mill Regionalization CIP: Discussion Only.

NEW BUSINESS:

- **MoDNR Mirasol Well No. 3 Bid review:** Discussion Only.
- **Resolution 20-002:** See Above
- **Festus Fuel application:** Discussion Only.
- **Employee Health Insurance:** Peter Birkes made a motion to approve the Anthem Employee Health Insurance Plan as presented, with the Sewer District paying 100% of the employee's premiums and 50% of the employee's dependents premiums; Wade Amsden seconded, Unanimously approved.

Closed Session (per Chapter 610.021(1), through 610.021(3) RSMo 2016)

Wade Amsden made a motion to adjourn Open Session to go into closed session according to 610.021(1), - 610.021(3) RSMO 2016 at 7:18 pm, Peter Birkes seconded; Chairman Clyde Pratt called a roll call vote: Clyde Pratt, Wade Amsden, and Peter Birkes answered Aye, the motion was unanimously approved.

The open meeting resumed at 7:39 pm.

Adjournment: Wade Amsden made a motion to adjourn, Peter Birkes seconded. Unanimously approved. Meeting Adjourned at 7:42 pm.